



# joe caithness mastering

audio mastering, transfer and restoration studio

Thank you very much for choosing Joe Caithness Mastering for your audio project.

This document is a guide on what to do when you have received an audio proof and / or production master files.

Files are often sent in RAR format to protect them from glitches caused by uploading and downloading.

To open .RAR archive files.

On Mac: <https://unrarx.en.softonic.com/mac?ex=BB-39.5>

On PC: <https://www.rarlab.com/>

## Meta data

On receipt of either a proof or production master please first confirm that the artist name / album title / song titles are correctly spelled and in the format you wish.

If you are receiving a numbered / sequenced set of audio files please confirm these are correct and as intended.

Furthermore please confirm the spacing between tracks and the cuts between each are as intended.

## Audio check

On receipt of your proof you should notice a change in the quality of the audio. Mastering for the most part is dealing with equalization and loudness (dynamics).

Also please take some time to have a more detailed check of the "tops and tails" of the audio aka the very start and end. Often I will tidy these up or create fades where the mix engineer has left the audio to ring out

Please take some time to listen to the audio in the manner which you find yourself enjoying music in your everyday life. This could be listening while on the way to work, going for a walk, playing video games etc.

Mastering is all about *context* so it is vitally important that when you listen to the audio to hear the objective and subjective enhancements you are comfortable and able to make notes.

If you have questions or comments I find it most useful if these could be collated into one neat email and from a single person. This allows me to do any adjustments in one go to create an amended proof for your consideration.

**As always I am here to provide a bespoke service and am not happy until you are.**

Revisions of the master itself are no charge until you have signed them off.

Revisions of the mix/premaster are charged at my discretion of up to 50% of the original cost. In *most cases* this is not charged as we are all always learning and mastering can sometimes provide a new light on your premaster. If the mixes are adjusted through no fault of my own and this causes a delay I do ask for any outstanding payments to be made.

You can get me on:

[subsequentstudio@hotmail.com](mailto:subsequentstudio@hotmail.com) / 07815595514 / <http://www.joecaithnessmastering.com>

Thanks,

Joe Caithness (Mastering Engineer)